

# CONTRACTORS AND SUPPLIERS INFORMATION FORM



Enter these into the Contractor module in HASMATE.

GENERAL			
Contractor/Supplier Name			
Type	Contractor / Supplier	Business Category	
Physical Address			
Postal Address			
Email Address			
Contact Person		Contractor Manager (from your business)	
Phone (landline)		Phone (after hours)	
Phone (mobile)			
Next company review date		Health and safety contract review date	
Public Liability Insurance	\$	Insurance expiry date	
Selection Criteria (what made you decide to use this contractor?)			

## TRAINING COMPLETED

Enter these into the Contractor module in HASMATE, in the Training section.

Module Name		Contractor Employee (who undertook training)	
License No.		Next Review Date	
Expiry Date			

  

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License No.		Next Review Date	
Expiry Date			